



## SCOPE and POLICY

Issued by: EHSMS

Eff. Date: 05/11/2018

Rev.: 7

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CDR Global is in the business of IT Asset and Electronics Value Recovery through Refurbishment, Remarketing, Recycling, Data Security, Reporting and Logistics Management. All materials received are manually dismantled, separated, sorted, graded, packaged, and shipped all from within USA. The CDR Global facility is operated under a Management System that provides a mechanism for developing, documenting, implementing, and reviewing operations, and assures that all Focus Materials are only sent to downstream vendors that meet R2:2013, ISO 14001:2015 and ISO 45001:2018 and CDR Global requirements. CDR Has adopted the philosophy, mandates and requirements of:

- a. ISO 14001:2015,
- b. ISO 45001:2018
- c. Responsible Recycling Practices (R2):2013, and

This policy has been established to be appropriate to the purpose, size, context nature, scale, environmental impacts and EHSMS risks and EHSMS opportunities of the organization's activities, and services in accordance with the scope of the EHSMS. CDR is committed to:

- (1) Comply with and fulfil all applicable legal and data security requirements
- (2) Continually improve upon the effectiveness of the Environmental Health and Safety Management System to enhance Environmental Health and Safety
- (3) Protection of the Environment: increase reuse of electronic assets, including prevention of pollution and increase the recycling of EOL material/s
- (4) Providing safe and healthy working conditions for the prevention of work-related injury and ill health
- (5) Providing the framework and developing and Maintaining a Procedure for Establishing and achieving Objectives & Targets for EMS and OH&S
- (6) Follow Re-use, recover and dispose hierarchy throughout the recycling chain
- (7) Eliminate hazards and reduce OH&S risks
- (8) Consultation and participation of workers, and, where they exist, workers' representatives.

Currently the management Representative for the management system in place at CDR Global is Marc A. Siemens. The EHSMS policy is communicated within the organization through training and postings. It is available to the interested parties as defined Communication Procedure.

### ASSIGNMENT OF RESPONSIBILITY AND AUTHORITY

It is the policy of CDR that whenever a Procedure or Work Instruction assigns responsibility and authority for the performance of a task, the responsible party may delegate performance of the task to anyone they choose, providing they ensure that the:

1. Assignment is clear to and understood by the appointee,
2. Appointee is competent to perform the task, and
3. Results of the work performed meet the requirements.



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### UNCONTROLLED POLICY MANUALS

An uncontrolled copy of the EHSMS policy, Manual may be given to anyone, with the understanding that CDR has the right to revise the manual, at its discretion, without giving them notice.

### Record of Revisions

| Revision Date | Description  | Sections Affected |
|---------------|--|-------------------|
| 11/10/2012    | To incorporate elements of ISO 14001 and OHSAS 18001 | All               |
| 02/17/2014    | To incorporate elements of R2 2013                   | All               |
| 08/05/2014    | Management Rep Changed                               | All               |
| 02/29/2016    | Include ISO 14001:2015                               | All               |
| 12/21/2016    | Commitment Consolidation                             | All               |
| 07/26/2017    | Commitment Clarity                                   | All               |
| 05/11/2018    | Include ISO 45001:2018                               | All               |

### Record of Approval

| Task                             | Name/Signature  | Job Title              | Date     |
|----------------------------------|---|------------------------|----------|
| Written By:<br>Marc A. Siemens   |  | Director of Operations | 05/11/18 |
| Approved By:<br>Damian Rodriguez |  | President              | 05/11/18 |